

# Shepherdswell *with* Coldred Parish Council

Parish Clerk: Mr  
Colin Tearle Sunny Lawns Densole Lane Densole CT18 7BL  
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## PARISH COUNCIL MEETING

I hereby give you notice that a Zoom meeting of the Parish Council will be held on Wednesday 16th December 2020 at 1930hrs or as soon as possible after the Planning Committee.

Join Zoom Meeting

<https://us02web.zoom.us/j/88119797554>

Meeting ID: 881 1979 7554

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

Dated this 11th day of December 2020.

Tearle

Mr C D  
Parish  
Clerk

## AGENDA

To receive reports from the Community Warden, Neighbourhood Watch, County and District Councillors. Public questions and comments on non-agenda items (this section will be limited to 15 minutes or otherwise at the discretion of the Chairman). Any member of the public wishing to speak at a virtual meeting must first give written notice to the Parish Clerk by 1500hrs on the second day before the meeting.

1. Apologies
2. Minutes of the meeting held on the 21<sup>th</sup> November 2020 to approve and sign.
3. Matters Arising

4. Declarations of Interest

A councillor who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and not be able to speak or take part, unless a relevant Dispensation has been granted.

A councillor who declares an OSI will be able to speak on the item, but will be required to leave the meeting for the vote.

5. Public participation limited to items on the agenda

## 6. Clerk's Report

## 7. Finance

1. To approve the schedule of payments and bank balances.

<b>Balances as at the 30th October 2020</b>	<b>£</b>
Current A/C	80,247.30
Business A/C	2,976.20

<b>Income</b>	
Bank Interest	10.22
M Wright (Hairdresser)	260.00
KCC (Coldred Verge Mowing)	515.58

<b>Expenditure</b>	
C Tearle (Salary Oct )	629.30
*C Tearle (Salary Nov)	629.10
*C Tearle (Expenses )	153.51
Amazon UK Ltd (New Printer)	239.88
Harmer & Sons (Oct)	543.56
*Harmer & Sons (Nov)	543.56
*Harmer & Sons (Play Bark)	1,776.00
K Beale (Small Works Contractor Nov)	338.00
Shepherdswell Village Hall (Dec)	50.00
I Medgett (Bi-annual Tree Survey Report)	270.00
ICO (Data Protection Fee)	40.00
The Play Inspection Co.	78.00
*Approach Rd, Hill Ave. Residents Ass.	60.12
*Leo Lyons Digital (New website design)	640.00
*Ewart J Clough (Xmas Tree Shepherdswell Village Green)	216.00

2. To discuss the recommendations of the Finance Committee of the 4<sup>th</sup> November 2020. (see attached draft minutes).
3. To approve the current Council cash flow and final budget forecast.
4. To approve the Precept demand for the forthcoming financial year.

## 8. Emerging Local Plan

An update report will be given by the Council Chairman Cllr K Roberts.

For background information please refer to Minute Nos: 131/2020; 157/2020; 07/2020; 35/2020 plus Appendix A of the 18<sup>th</sup> September 2019.

## 9. Council Meeting Dates 2021

To determine the meeting dates for next year. (see Appendix A)

## **10. Shepherdswell Village Hall**

Gutters and soffits

## **11. Reed Meadow**

- a. Reed Meadow Allotment Association

To discuss the request to expand the site as per attached.

- b. To discuss the car park extension

## **12. Tree Survey Report**

To determine the way forward (please attached report)

## **13. Recreation Ground Facilities**

- a) Following on from the October meeting when additional information was asked for (Min No.65/2020(c) please see the attached response.
- b) Please a response from the Scout Group with reference to others having the use of the facilities Min No 65/2020(d) please see the attached response.
- c) The Chairman will give an update on the current situation.

## **14. Metal Detecting on Parish Owned Land**

To discuss a request to do the above on our land (see attached)

## **15. Doctors Surgery Shepherdswell**

To discuss the current situation and to seek to find a resolution to them.

## **16. Highway Matters – Highway Improvement Plan**

Cllrs K Roberts and A Barter to give a report on the recently held Zoom Meeting with KCC Highways about our Highways Improvement Plan (HIP)>

## **17. Matters of Interest/Items for the next Agenda**

## **18. Date of the Next Meeting**

This will be on the 21st January 2020 in Shepherdswell Village Hall at 1930hrs.

## **17. Exclusion of the Public**

To exclude the public and the press from the meeting for the following item of business by virtue of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

## **19. Personnel Matters**

### **Appendix A**

Council Meetings at 1930hrs

20/1; 17/2; 17/3; 21/4; 19/5; 16/6; 21/7; 15/9; 20/10; 17/11.

Planning Meetings at 1900hrs

20/1; 17/2; 17/3; 21/4; 19/5; 16/6; 21/7; 15/9; 20/10; 17/11.

Finance Meeting at 1900hrs 5/5;

3/11.