

# ***SHEPHERDSWELL WITH COLDRED PARISH COUNCIL***

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Minutes of the Council Meeting held on the 19<sup>th</sup> September 2018 in Shepherdswell Village Hall at 1930hrs.

## **PRESENT**

Councillors: M Harris (Chairman), M Cobb, J Collier, B Crush, M Elgar, I Robertson, C White and C Tearle (Parish Clerk).

## **IN ATTENDANCE**

Cllr G Lymer (KCC), Cllr M Ovenden (DDC), and six members of the public.

## **Reports**

Verbal reports were given by Cllrs G Lymer (KCC), M Ovenden (DDC) and a written one from J West (Community Warden). See Appendix A

## **111/2018 Chairman`s Report**

On behalf of the Council he had attended a DDC Stakeholder Workshop, attended the History Day event in Shepherdswell and given permission for the Deputy Mayors of Dover and Deal to wear their chains of office at events in Shepherdswell.

## **112/2018 Apologies**

Councillors: A Barter, R Edmond, G Peagram, K Regan, A Williams, P Walker (DDC), J West (Community Warden).

## **113/2018 Declarations of Interest**

Cllr C White an OSI on 120/2018 and 125/2018

Cllr M Cobb an OSI on 120/2018 and 125/2018

Public participation limited to items on the agenda

None

## **114/2018 Thanet Community Transport Association (TCTA)**

Jayne Cribben from the TCTA gave a presentation on the services they provide to rural communities and how it has grown since its inception nearly twenty years ago. Amongst the services provided is a dial a ride service to give passengers access to shopping and hospital/medical appointments. The service operates 7/7 all year and is going from strength to strength, carrying 70,000 passengers last year.

The Council has decided to subscribe to an annual Group Membership for the parish.

## **115/2018 Clerk`s Report**

- a) The District Audit has been successfully completed.
- b) The Council has decided to register an interest in the DDC Community Caretaker Project.
- c) Shepherdswell FC, the scouts and the guides have resolved their issues with the building of the changing facilities at the recreation ground.

- d) The defibrillators are positioned outside the scout hut, the Coldred Green telephone box, the doctor`s surgery (Mill Lane), and in the Co-op (Eythorne Rd).

### **116/2018 Finance**

- a) It was resolved to approve the schedule of payments and note the bank balances

<b>Balances as at 5<sup>th</sup> Sept 2018</b>	£
Current A/C	3,756.97
Business A/C	68,225.74
NS&I A/C ( <i>Shepherdswell Village Hall A/C</i> )	Closed
<b>Income</b>	
M Wright (Hairdresser)	230.00
<b>Expenditure</b>	
C Tearle (Salary July)	555.27*
C Tearle (Expenses July - Aug)	280.23
Harmer and Sons (July)	475.01*
DDC (New Historic Panels)	480.00*
K Beale (Small Works Contractor - July)	349.27*
C Tearle (Salary Aug)	555.47
Ace Pest Control (Wasps in Childrens Play Area)	45.00
P J Akehurst & Sons (Spraying Recreation Grnd)	132.00
Harmer and Sons (Aug)	475.01
Harmer & Sons (Topping Grass Reed Meadow)	96.00
PKF Littlejohn LLP (District Auditor)	360.00
K Beale (Small Works Contractor – Aug)	325.71
SVHC (Aug – Sept)	119.50
Sharp & Enright (Car park chain)	6.97
Kent County Playing Fields Association	20.00
The Play Inspection Company	78.00
*Invoices paid in August	

- b) It was resolved to transfer the funds from the NS&I account now in the Parish Council`s bank to Shepherdswell Village Hall Committee on receipt of paperwork.

### **117/2018 Planning**

Please refer to Planning Committee Meeting of the 19<sup>th</sup> September 2018.

### **118/2018 Annual Play Safety Equipment Report**

The report having been circulated it was resolved that the Parish Clerk working with the Small Works Contractor would sort out any issues.

### **119/2018 Interactive Speed Signs**

- a) It has been noted that KCC Highways are due to install the equipment shortly.  
 b) Members noted the results and efforts Mark Danson had achieved with a radar gun and thanks were expressed by the Chairman.

### **120/2018 Shepherdswell Village Sign**

The Parish Council has agreed to the Shepherdswell Village Green Associations proposition to have a village sign positioned on the village green. It has also agreed to fund the project to a maximum of £3K. with the first £400.00 being used for the design work.

### **121/2018 Shepherdswell Cemetery Fees**

- a) The Council has undertaken a review of its charges which were last set in November 2013 and has set them as listed below and will take effect from 1<sup>st</sup> April 2019:
  - i) Interments (opening of grave)  
Burials £165 to £185  
Cremations from £66 to £75
  - ii) Exclusive rights of burial (plot purchase)  
Earthen plot £250 to £280  
Half size plot for cremations £121 to £140
  - iii) Right to construct a walled grave £250 to £280
  - iv) Headstone or cross £90 to £100  
Tablet for cremated remains £40 to £45
  - v) Search of Register Book £25
  - vi) In the event of the interment of any child under the age of 18 or stillborn to persons in the categories described above, a nominal fee of £1 will be charged for the erection of a headstone, cross or tablet (including first inscription) on a grave for which the exclusive right of burial has been granted.

### **122/2018 Shepherdswell Cemetery and Meadow View Hedges**

It was resolved to award the contract to Land Tec South East Ltd.

### **123/2018 Email Accounts**

It was resolved that by the 17<sup>th</sup> October all councillors will be using the Shepherdswell with Coldred dedicated email system and to ask Mr Lyons to resolve any remaining issues.

### **124/2018 Facebook**

The Clerk is to investigate further.

### **125/2018 Shepherdswell Village Hall**

- a) Car parking in Reed Meadow will be allowed should the village hall users require it as an overflow for a trial period.
- b) Cllr J Collier will rework his ideas for creating a permanent car park in Reed Meadow and present them at the next Council Meeting.
- c) The Clerk has been asked to get 20 keys cut for the new lock on the overflow car park.

- d) The Council resolved to replant the areas of the beech hedge where plants had died.
- e) The leases for the Village Hall and Pre-school were signed on behalf of the Council.

### **126/2018 Date of the Next Meeting**

This will be on the 17<sup>th</sup> October 2018 in Shepherdswell Village Hall at 1930hrs.

#### Appendix A

Cllr G Lymer (KCC)

There is now a public consultation on non-household recycling.

There is now an App for Country Eye which can be used to quickly identify areas of concern especially in the countryside.

Work is going on to see if used tyres can be marked with an invisible dye to enable the authorities to be able to identify the garages from which they originate.

Cllr Lymer is also spending more time liaising with the French on issues to do with Brexit.

Cllr M Ovenden (DDC)

Raised the issue of public rights of way and her forthcoming meeting with the local KCC officer.

J West (Community Warden)

In a written report she identified issues that had to be dealt with such as fly tipping, parking obstructions, noise nuisance, neighbour dispute, environmental health issues road safety, theft and individual welfare concerns.

Mark Danson (Neighbourhood Watch)

Very quiet over the last couple of months.

There has been some rural crime in the surrounding area's with building materials being stolen, roofing tiles/slates being specifically targeted in several locations between Shepherdswell and Canterbury.

Fly tipping continues to blight the area with several incidents reported.

There is a new mobile phone app called 'Country Eye' that allows the reporting of all types of rural crime. The app identifies your location and can alert the relevant local authorities.

Regular updates received from the NHW Police Liaison which if relevant I forward via social media. I rely on local residents to pass on this information to neighbours and those that do not have access to Face Book and Twitter.

#### Speed Watch

We are now fully up and running and we have conducted two sessions in the last week at the Oast B&B on Cox Hill.

66 vehicles were reported with several vehicles travelling in excess of 50mph. 770 vehicles were observed passing this location during the two sessions.

We have six trained volunteers and four awaiting training.

Some problems have been encountered with the SW web site but these have all been rectified and the site is now working properly.

Road side activity / sessions have to be booked via the web site and all operatives are invited to indicate their availability for allocated days. Sessions cant be booked and authorised until operatives have been identified as being available.

The web site can be confusing to use but sessions cannot be booked unless volunteers indicate when they are available.

I notify all volunteers via a group email of days when we are looking to book sessions.

We are looking to expand the activity to other areas in the village but with the small number of volunteers we are currently prioritising Cox Hill and Eythorne Road.