

## **Coldred Pond project – Parish council meeting June 2024**

**The Coldred Forum are asking for permission to proceed with work to Coldred Pond.**

The Coldred forum have been working hard to gather information and estimates for the repair/refurbishment of the Coldred pond, along with grant funding to cover the costs.

A small working group was set up, the Forum were lucky enough to obtain the knowledge and skills of Jack Goodhew who was special projects manager for Dover Harbour board. The scope of the project for the working group was:

- 1, To obtain estimates for replacement of the pond liner, along with additional costings for groundworks, ecology studies, and any other additional studies/ investigations required.
- 2, Cost out any additional work that needs to be completed
- 3, To look for and obtain grant funding to cover the costs associated with the replacement of the liner.

Several companies have been approached to provide estimates for the project, this also includes estimates for any additional associated works that the working group have deemed necessary. (appendix 1).

Ecology has been conducted, Adonis blue completed this on 10<sup>th</sup> June, we are currently awaiting the report, they are also going to provide advice regarding planting to encourage native species and future management of the pond.

Highways have been contacted to see if they would like any involvement in the project plans, they do not object to the works being completed as long as the outlets from the highway and water capacity remains unchanged (appendix 2)

Grant funding has been approved for £24,999. The forum has designated £6000 of its current funds to the pond project. **The grant funding stipulates that the project must be completed by the end of 2024.**

The forum is aware that we still require additional funding and have a few events planned throughout the year, these are, the village lunch, Coldred & Shepherdswell cricket day, Coldred cocktail Party, village BBQ.

The forum also intends to set up a crowdfunding page to enable people to donate who wish to help refurbish the pond, this gives the option for people to donate anonymously. We are confident that we will reach our funding target and will not be requesting funding from the Parish Council

To keep costs to a minimum there will be several tasks that will require volunteers to be involved in preparing the area for groundworks to commence. A risk assessment will be completed prior to any volunteer work being started Some of the tasks are.

- Water drainage.
- Silt removal.
- Clearance of plants and vegetation in and around the pond.
- Removal of old liner.
- Backfill trenches.

The silt and liner will be removed by a licensed carrier,

The current liner will be removed and placed in sealed skips and removed from site by a licensed carrier. This cost has been accounted for the in the planning.

The Coldred forum have voted to instruct Geosynthetic and James Chipchase, both are working together on a pond at the new Tattinger winery in Chartham and have completed numerous projects together to complete the groundworks and installation of new liners.

The ecological surveys have been completed by Adonis Blue Environmental Consultants. Works will commence when the forum is in receipt of the report.

All contractors carry suitable insurance cover.

Additional work that will need to be completed is the removal of the condemned cherry tree, the forum would be grateful if the Parish Council could arrange for this to be completed as soon as possible.

Appendix 1

**GEOSYNTHETIC TECHNOLOGY**

Supply and Fit New Liner 15300 **inc VAT**

**JAMES CHIPCHASE**

(1). Groundworks includes Machine Hire 13790 **inc VAT**

(2). Work on the Overflow 1000

(3). 10% Contingency 1480

**ADONIS BLUE**

Environmental survey and advice 420 **inc VAT**

**COLDRED VOLUNTEER WORKS**

Drain Water from Pond

Remove Silt - Maybe Cost Involved 1500 EST

Digger for Removing Old Liner - Hire plus Driver 1100 EST

Removal and cutting up of old Liner - 3 x 6 yard Skips 1260 EST

**OTHER WORKS**

Hire Telehandler to Off load and handle new Liner x 3 Days + Driver 1100 EST

**SUB TOTAL 36950 inc VAT**

**20% Contingency 7390**

**TOTAL 44340 inc VAT**

## Appendix 2

On Tue, 17 Oct 2023 at 11:29, <[drainageta@kent.gov.uk](mailto:drainageta@kent.gov.uk)> wrote:

Dear Marien

Apologies for the delay in getting back to you. I have now been able to review the site.

As you mention the pond here has several inlets from the public highway for the purposes of highway drainage. The pond itself is not part of the publicly maintainable highway, although KCC would have rights to discharge water into it. This land appears to be owned by the local parish council as you mention.

We have had some other similar requests from Parish Councils in recent times who wish to improve their village ponds. In general, we do not object to these works (usually planting, bank repairs and the like) provided the inlet / outlets from the highway and overall capacity for surface water remain unchanged. If you wish for us to review the proposals from a highway perspective, we would be happy to do so when details are available.

Best Regards

**Alex Brauning** | Asset Team Leader (Drainage Planned Works) | Kent County Council Highways | Ashford Highway Depot, 4 Javelin Way, Henwood, Ashford, TN24 8AD | Phone: 03000 41 81 81 | [www.kent.gov.uk/flooding](http://www.kent.gov.uk/flooding) |  @KentHighways

**From:** [John Bulaitis](#)  
**To:** [parishclerk@shepherdswellcoldred-pc.gov.uk](mailto:parishclerk@shepherdswellcoldred-pc.gov.uk)  
**Cc:** [mark.watson@shepherdswellcoldred-pc.gov.uk](mailto:mark.watson@shepherdswellcoldred-pc.gov.uk); [Bradley Stauffer-Kruse](#)  
**Subject:** Proposal/motion for next week's council meeting  
**Date:** 12 June 2024 14:57:46

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Dear Jan

I would like to table the resolution below, please.

Best wishes

John

Motion from John Bulaitis for the Parish Council

That the Parish Council write to the Chair of Planning DDC and the officer responsible for planning about the following matters in relation to the development at St Andrews Gdns:

- 1) A request for information about the discussions taking place with the developers about S106 money. The Parish Council wants to be consulted and involved in discussions about the level of the contribution to village amenities
- 2) A guarantee that affordable homes should be allocated on the site. We would like information about the discussions taking place and be consulted before a contract is signed. We ask DDC to push for the maximum number of 'affordable' homes.
- 3) That DDC consider purchasing some of the homes and allocating them at a social rent. They should be offered in the first instance to people with a link to the local community – following the model deployed when allocating homes built by the local Community Land Trust.
- 4) That DDC stipulates that first options on affordable homes to be sold should go to local people – on the same lines as above – before they are offered on the wider market.

**From:** [Bruce Brenchley](#)  
**To:** [Parish Clerk](#)  
**Cc:** [Carole White - Village Hall Chair](#); [Martyn Cobb - Preferred](#); [Keith Roberts - Personal](#); [Marien Elgar](#)  
**Subject:** Village Hall: Additional Storage  
**Date:** 22 May 2024 21:06:18

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Hi Jan,

Last September the PC agreed that the VHC could site a shed to provide additional storage on the patio behind the small hall.

We have since developed that outline proposal and thus we would like to update the PC.

We propose that we enlarge the patios behind the small hall and the large hall, and then install a metal shed 10ft \* 17ft (similar to the one erected by the Cricket Club on the rec). We have a quote (from one of our villagers) for the groundwork involved, which in summary is:

- remove part of the fence in Reed Meadow to allow access
- remove earth and retaining walls as necessary and enlarge the patios
- reinstate the fence in Reed Meadow.

On completion of this work we will purchase a metal shed and arrange installation. We would then 'take stock' and carry out any additional work we deem desirable e.g. perhaps a light in the shed.

With regard to finance, the VHC is prepared to fund all of the work. However we do feel that the additional storage and enlarged patios benefit the hall in general, adding to its usability. We would therefore like to request a contribution on completion.

We hope this plan is acceptable to the PC.

With best wishes

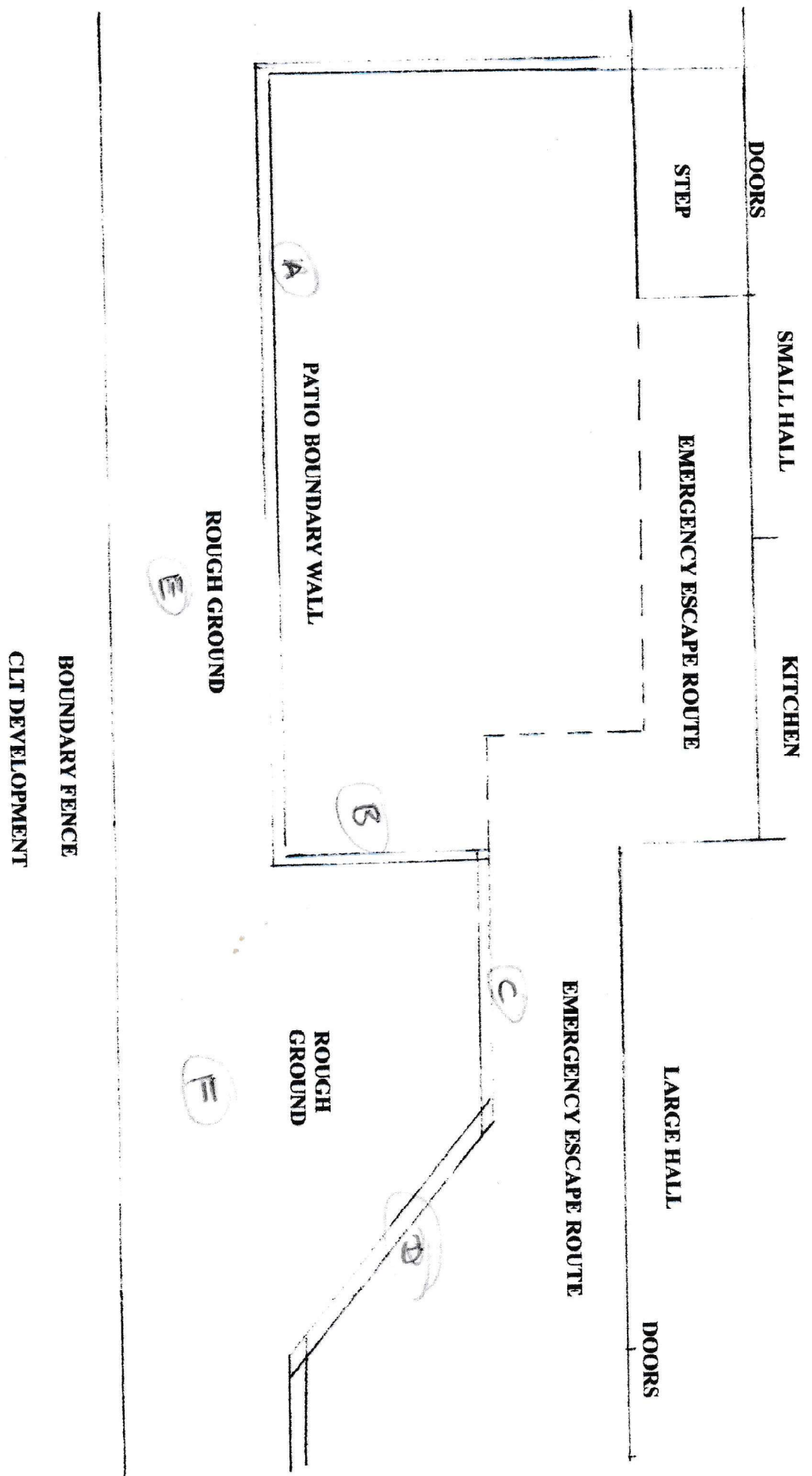
Bruce

The plan for the work required to accommodate the additional storage is shown on pages 2 and 3.  
The work required can be summarised as:

- demolish patio walls A, B, C and D
- dig out the rough ground E and F and take it away
- build new edging (using gravel boards) to separate the enlarged patio and its foundations from the surrounding earth, as V, W and X
- lay new patio (obviously level with the old) Y and Z

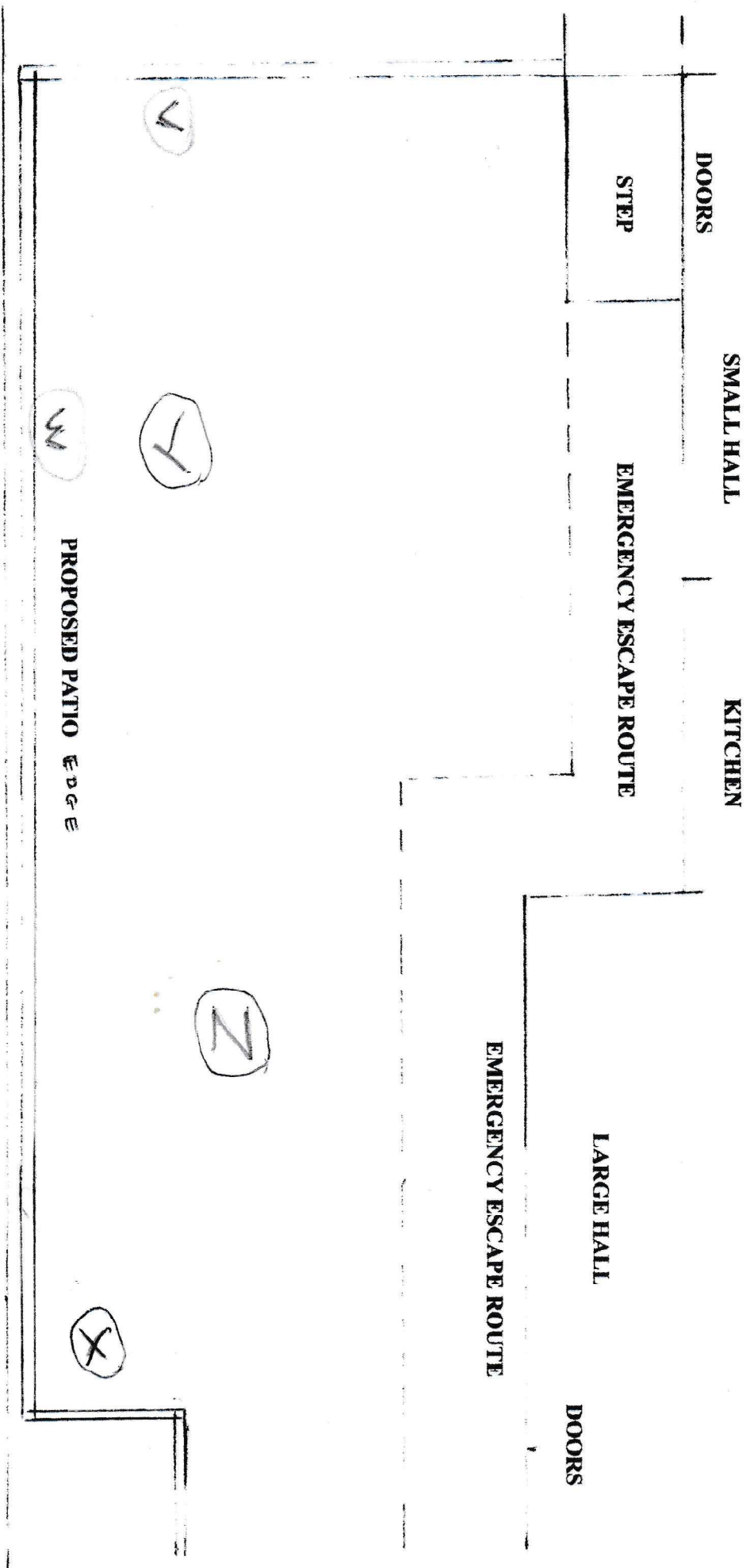
with the new patio edging W as near as reasonable to the CLT boundary.

SHEPHERDSWELL VILLAGE HALL COMMITTEE  
ADDITIONAL STORAGE - CURRENT PATIO LAYOUT





SHEPHERDSWELL VILLAGE HALL COMMITTEE  
ADDITIONAL STORAGE - PROPOSED PATIO LAYOUT



BOUNDARY FENCE  
CLT DEVELOPMENT

**From:** [cobb818@btinternet.com](mailto:cobb818@btinternet.com)  
**To:** [parishclerk@shepherdswellcoldred-pc.gov.uk](mailto:parishclerk@shepherdswellcoldred-pc.gov.uk); [swellhalltreasurer@gmail.com](mailto:swellhalltreasurer@gmail.com)  
**Cc:** [carole.white@ic24.net](mailto:carole.white@ic24.net); [keithbryanroberts@gmail.com](mailto:keithbryanroberts@gmail.com); [elgarmarien@gmail.com](mailto:elgarmarien@gmail.com)  
**Subject:** Re: RE: Village Hall: Additional Storage  
**Date:** 23 May 2024 15:50:17

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Thank you Jan, if the council wish to know what grant we were thinking about, may I suggest £2000 against the £5000 to £6000 the full project will cost with the Village Hall taking the lions share.

Regards

Martyn

Sent via BT Email App

From: Jan Rousell <[parishclerk@shepherdswellcoldred-pc.gov.uk](mailto:parishclerk@shepherdswellcoldred-pc.gov.uk)>  
Sent: 23 May 2024 15:09:58 BST  
To: 'Bruce Brenchley' <[swellhalltreasurer@gmail.com](mailto:swellhalltreasurer@gmail.com)>  
Cc: 'Carole White - Village Hall Chair' <[carole.white@ic24.net](mailto:carole.white@ic24.net)>, 'Martyn Cobb - Preferred' <[cobb818@btinternet.com](mailto:cobb818@btinternet.com)>, 'Keith Roberts - Personal' <[keithbryanroberts@gmail.com](mailto:keithbryanroberts@gmail.com)>, 'Marien Elgar' <[elgarmarien@gmail.com](mailto:elgarmarien@gmail.com)>  
Subject: RE: Village Hall: Additional Storage

Hi Bruce

Many thanks for your email and the work you have put into this project so far. I will circulate your email to Councillors and add it as an agenda item for the June meeting.

Kind Regards

Jan

Jan Rousell  
07907 431837  
Parish Clerk  
Shepherdswell with Coldred Parish Council

-----Original Message-----

From: Bruce Brenchley <[swellhalltreasurer@gmail.com](mailto:swellhalltreasurer@gmail.com)>  
Sent: Wednesday, May 22, 2024 9:06 PM  
To: Parish Clerk <[parishclerk@shepherdswellcoldred-pc.gov.uk](mailto:parishclerk@shepherdswellcoldred-pc.gov.uk)>  
Cc: Carole White - Village Hall Chair <[carole.white@ic24.net](mailto:carole.white@ic24.net)>; Martyn Cobb - Preferred <[cobb818@btinternet.com](mailto:cobb818@btinternet.com)>; Keith Roberts - Personal <[keithbryanroberts@gmail.com](mailto:keithbryanroberts@gmail.com)>; Marien Elgar <[elgarmarien@gmail.com](mailto:elgarmarien@gmail.com)>  
Subject: Village Hall: Additional Storage

Hi Jan,

Last September the PC agreed that the VHC could site a shed to provide additional storage on the patio behind the small hall.

**From:** [Barry Crush](#)  
**To:** [Aidan Softley](#); [Jan Rousell](#); ["Mark Watson"](#)  
**Subject:** S'well Village Green boundary fence.  
**Date:** 12 June 2024 10:56:33

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Aidan could you please look at these details and Specifications before Jan sends them out with the June agenda for PC approval to go for quotes - Thanks Barry.

Shepherdswell Village Green boundary fence.

The Parish Council intend to replace the existing rotted fence with one of the two following options which you are requested to submit quotes for. Both options require the removal and disposal off site of the existing fence - existing posts to be cut off at ground level. The replacement fence is to follow the line of the existing fence as closely as possible and the three existing access gaps retained (opposite the School entrance, at the War Memorial and at Mill Lane) The new oak posts - 1.5m x 100mm x 100mm - with two way weathered tops- will be ordered and paid for directly by the Parish Council from Norton Timber Ltd. with a time for collection of approx. 4 weeks from the time of order by the PC. The Contractor would be informed by the Parish Clerk. The posts are to be installed approx. 600mm. into the ground, with concrete base surrounds, and approx. 900mm. above ground.

OPTION 1. Install 80 No.posts spaced at 1.5m centres with concrete base surrounds. Any concrete bases from the original posts which would coincide and interfere with the 1.5 m. spacing of the new posts are to be removed (estimated 25 No. but to paid for 'pro-rata' if more.) Supply and fix 80 No. reflective indicators to road-side faces of posts.

OPTION 2. Install 61No.posts, with concrete base surrounds, adjacent to the positions of the original posts and at similar spacings. The posts to be linked with 6mm. galvanised chain - approx. 120m total length. Chain to be fixed between the inside faces of the posts, 800mm. above ground, with large screw hooks ( 6mm.x 100mm. minimum size) and the hooks closed with heavy duty pincers for security once the chain is in place.

Safety fencing to be provided around working areas at all times and a copy of the Public Liability Insurance held by the Contractor will be required. The most suitable time to carry out this work would be in the School holidays when the School is closed but this would not be a contract requirement. To arrange a site inspection if required please contact the Parish Clerk.

Jan I will give you list of the previous Contractors that we went to last time. Thanks Barry.

**From:** [cobb818@btinternet.com](mailto:cobb818@btinternet.com)  
**To:** [parishclerk@shepherdswellcoldred-pc.gov.uk](mailto:parishclerk@shepherdswellcoldred-pc.gov.uk)  
**Subject:** Wild Flower Planters  
**Date:** 13 June 2024 08:13:48

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Hi Jan,

At the meeting of the VGA this week it was voted that we would like to take over the wild flower planters on The Green, Coldred Road and the Cemetery in order to put in more appropriate planting. The reason being is that the planters look good for only a couple of months of the year and then they die back looking unkempt for the rest of the time and are not in keeping with the more formal planting on The Green. We are asking permission to put in longer flowering plants and shrubs to make them look better and to provide a longer season for the insects and pollinators which was the original intent. Other local volunteers do tend the other boxes around the village.

Can you put this on your agenda for next week's meeting.

Kind Regards

Martyn on behalf of VGA

Sent via BT Email App

**From:** [team@hugofox.com](mailto:team@hugofox.com)  
**To:** [parishclerk@shepherdsowellcoldred-pc.gov.uk](mailto:parishclerk@shepherdsowellcoldred-pc.gov.uk)  
**Subject:** Contact via HugoFox  
**Date:** 29 April 2024 15:15:30

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HugoFox

## Contact from HugoFox.com

Dear Shepherdswell,

You have received the following message from [nick.austin@hotmail.co.uk](mailto:nick.austin@hotmail.co.uk).

Cycling Provision for Children. I would like the PC to discuss and consider what facilities can be put in place to support safe cycling for children in the village. Currently the provision is very limited i.e the small area by the crossing which is not suitable for all. Cycling has many benefits for health and well-being. Can something be done in association with the school. With speed an issue in the village the roads are not safe for children to cycle. I would appreciate this to be discussed at the next PC meeting. Thank you.

This message was sent from the following page:

[View Page](#)

Any questions? Please don't hesitate to contact us:  
[team@hugofox.com](mailto:team@hugofox.com).

Thank you  
*HugoFox Team*

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